

## General Overview

- ✓ TYPICAL ON-PROGRAMME LEARNING: 24 MONTHS
- ✓ EPA DURATION: 4 MONTHS
- ✓ MAXIMUM FUNDING: £10,000
- ✓ LEVEL 3



Signage technicians mainly work in small and medium enterprise (SME) businesses, although there are larger businesses including national franchises. Signage businesses supply signage products and services to a wide range of customers, within the private and public sector.

Signs may be made from wood, vinyls, plastics, metal, glass, textiles, card and composites. They may be illuminated or non-illuminated. Types of signs can include:

- vehicle signage including wraps
- post mounted signage including road signage, directional, traffic signs, gantry signs
- building signage for example, entry & exit signs, health and safety signs, fascia signs, window signs and manifestations
- freestanding signs and displays including pavement signs and exhibition displays

The broad purpose of the occupation is to design, manufacture, fabricate and install signage. Technicians work with customers to agree the signage requirements and will produce costings and quotations. Design work is completed using computer aided design (CAD). They manufacture component parts and/or complete products. They may also identify components that cannot be manufactured at their premises that would be outsourced to a third party. They assemble the final product and perform finishing operations. On completion of the finished components/product, they ensure its safe storage and transport to the installation site. They may directly install or work with others to install signs. Throughout the process, they use a range of machines, tools and equipment. Signage technicians diagnose issues and resolve problems to ensure high quality products and services.

An employee in this occupation is responsible for the design, manufacture and installation of signage products to customer specification/requirements, signage regulations and company quality standards. They must work within the health, safety and environmental regulations, including use of appropriate protective clothing and equipment and working at height. They are responsible for the correct use and maintaining machinery, tools and equipment. They will need to ensure production is efficient and cost-effective. The role may involve the supervision of others. Some signage technicians may require a Construction Skills Certification Scheme (CSCS) card.

## Entry Requirements

There are no requirements for previous knowledge or qualifications before commencement of the apprenticeship.

## On-Programme Competence Evaluation

The apprentice will complete on and off-the-job training, developing their knowledge, skills & behaviours as stipulated within the apprenticeship standard.

## Gateway Requirements

The employer, supported by the training provider must confirm that the apprentice is ready for EPA, before the EPA process can begin.

The employer, supported by the training provider must sign a declaration to agree the apprentice has met the required criteria as set out in the Signage Technician standard.

As part of the SIAS EPA service, we will check that all gateway evidence has been met before we begin the process of EPA.

# End Point Assessment (EPA)

The assessment plan defines the following methods of assessment for the Signage Technician standard.

## 1

### Project, report and questioning

- A project involves the apprentice completing a significant and defined piece of work that has a real business benefit. The project must be undertaken after the apprentice has gone through the gateway.
- This assessment method has two components:
  - Report – the project outcome must be in the form of a report with supporting evidence. The report has a maximum word limit of 3,000.
  - Questions – the purpose of the questioning is to assess the level of competence against the grading descriptors. The End Point Assessor must ask a minimum of 6 questions.
- Duration: 45 minutes.

## 2

### Observation with questioning

- An observation with questions involves an End Point Assessor observing and questioning an apprentice undertaking work as part of their normal duties, in the workplace.
- The End Point Assessor must ask a minimum of 6 questions. The time for the questioning is included in the overall assessment time.
- Duration: 2 hours.



## Assessment Marking & Grading

Results for each individual assessment method will be available within 15 working days from the assessment date.

The SIAS End Point Assessor, will combine the results of each individual assessment method and provide an overall assessment grade of Fail, Pass or Distinction.



## Apprenticeship Certification

Your apprentice will receive a Certificate of Apprenticeship on successful completion of all individual assessment methods.



## Guidance & Support

SIAS provide a range of resources which offer EPA guidance and support for the apprentice, the employer, and the college/training provider.

We aim to help employers and colleges/training providers to support the on-going competence evaluation of the apprentices' knowledge, skills, and behaviour to ensure that your apprentice is confident for their EPA. All of our resources are comprehensively mapped to this apprenticeship standard.